

PASSED: August 11, 2014  
BY: Warren

ORDINANCE NO. 2014 - 11

ORDINANCE ESTABLISHING POSITION OF ZONING AND  
PROJECT ADMINISTRATOR AND FIXING COMPENSATION

**WHEREAS**, due to the recent retirement of the Village's long time Public Works Supervisor, the Village needs to fill the position with a qualified candidate;

**WHEREAS**, Village Council determines the title of Public Works Supervisor should be changed to better reflect the duties and role of the position that has changed over the years, to the new title of Zoning and Project Administrator;

**WHEREAS**, Village Council desires to establish the salary for the new Zoning and Project Administrator;

**NOW, THEREFORE, BE IT ORDAINED BY THE** Council of Amberley Village, State of Ohio, seven (7) members elected thereto concurring:

**SECTION 1:** Section 30.15 of the Municipal Code of Ordinances is amended to read as follows:

§ 30.15 ~~PUBLIC WORKS SUPERVISOR~~ZONING AND PROJECT ADMINISTRATOR; DUTIES.

There is hereby created the position of ~~Public Works Supervisor~~Zoning and Project Administrator, whose duties are to assist the Village Manager in all matters of enforcement and compliance with the Village Code of Ordinances, including but not limited to the ~~Village building code, code for moving buildings,~~ cut and fill regulations, flood damage prevention, soil erosion and sediment control, Zoning Code, zoning inspection and plan review, subdivision regulations, property maintenance, storm water management, ~~and~~ cellular or wireless communications towers and systems, and with state of Ohio statutes, rules and regulations; budget development and control for capital improvement projects, facility management, contract administration, compliance with EPA and OSHA regulations, oversight of the Village Maintenance Department, and to perform such other duties as may be assigned by the Village Manager. The position of ~~Public Works Supervisor~~Zoning and Project Administrator, as an administrative position, shall be filled by the Village Manager in his discretion from within or without the village, and compensation for this position shall be as determined by Council from time to time.

**SECTION 2:** The title of the Public Works Supervisor is changed to Zoning and Project Administrator. Any reference to the Public Works Supervisor in the Village Code of Ordinances or elsewhere shall refer to the Zoning and Project Administrator.

**SECTION 3:** Pursuant to Village Code §35.01, as of September 1, 2014 the base salary for the position of Zoning and Project Administrator is within a range not less than \$2,839.95 or more than \$3,287.56 bi-weekly. The Village Manager has the authority to set the salary within said range. Such salary is subject to a deduction for an Ohio PERS Salary Reduction Method Pick-Up Plan.

**SECTION 4:** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety, and it shall go into effect forthwith. The reason for such emergency is to create a new title for the position of Zoning and Project Administrator and hire a new employee into that position as soon as possible to help ensure the continued and efficient operation of the Village and provision of services to Village residents.

Passed this 14<sup>th</sup> day of August, 2014.

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Mayor Thomas C. Muething

Attest:

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Nicole Browder, Clerk of Council

Ordinance Vote:

Moved: Warren Second: Conway

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|------------|-----|
| Muething   | Aye |
| Wolf       | Aye |
| Bardach    | Aye |
| Conway     | Aye |
| Doering    | Aye |
| Hattenbach | Aye |
| Warren     | Aye |

I, Clerk of Council of Amberley Village, Ohio, certify that on the \_\_\_\_ day of August 2014, the forgoing Ordinance was published pursuant to Article IX of the Home Rule Charter by posting true copies of said Ordinance at all of the places of public notice as designed by Sec. 31.40(B), Code of Ordinances.

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Nicole Browder, Clerk of Council